



CHEMELIL SUGAR COMPANY LIMITED

JOB TITLE: INSTRUMENTS ENGINEER – (1 post)

Reports to: Engineering Manager – Electrical

1. Job Purpose

Responsible for operations and management of instruments section for safe operations through provision of accurate instrumentation and sound maintenance of all instruments/equipment.

2. Key Responsibilities / Duties / Tasks

a. Managerial / Supervisory Responsibilities

- i. Supervision of assistant engineers and instruments technicians.
- ii. Oversee service, maintain and repair of instruments

b. Operational Responsibilities / Tasks

- i. Carry out assigned weekly and annual maintenance jobs in an effective and timely manner so as to meet set deadlines as per schedule
- ii. Carry out routine maintenance checks and inspections on assigned instruments and control equipment
- iii. Assist in troubleshooting, repair, maintenance and installation works on assigned instrumentation and control equipment.
- iv. Ensure safe and procedural use of calibration and testing Equipment
- v. Inspect and diagnose instrument faults in assigned station, and suggest corrective action
- vi. Ensure safety standards within the assigned stations
- vii. Maintain safe custody of calibration and testing equipment and documents
- viii. Repair and maintenance of telephones.
- ix. Calibration and verification of instruments including gauges and scales rewinding of motors/alternators, transformers and welding machines.

c. Financial Responsibility:

- i. Responsible for section budgets.
- ii. Responsibility for Physical Assets assigned by the Company

d. Decision Making / Job Influence

- i. Make decisions using standard operating procedures.
- ii. Plans, assigns work to subordinates and Monitor subordinates work performance.
- iii. Appraise/evaluate subordinates performance.

3. Job Competencies (Knowledge, Experience and Attributes / Skills).

a) Academic/Professional Qualifications

- i. Degree in Electrical Engineering – Power & Electronics Option and technical training in instrumentation & control
- ii. Professional Qualifications / Membership to professional bodies (ERB, IEEE etc.)

b) Previous relevant work experience

- i. At least 5 years relevant experience and 3 years in managerial position.

c) Functional Skills: Behavioral Competencies/Attributes:

- i. Conversant with plant instruments systems.
- ii. ICT skills.
- iii. Organization and coordination skills.
- iv. Supervisory skills.

4. Other Requirements:

- i. A Certificate of Good Conduct from Criminal Investigations Department (CID).
- ii. A Clearance Certificate from the Higher Education Loans Boards (HELB).
- iii. A Tax Compliance Certificate from the Kenya Revenue Authority (KRA).
- iv. A Clearance Certificate by the Credit Reference Bureau (CRB).
- v. Clearance from the Ethics & and Ant-Corruption Commission (EACC).

Applications with detailed CV indicating current position, qualifications, work experience, current and expected remuneration, copies of academic and professional certificates and testimonials, copy of national identity card, names of at least three (3) referees and day time telephone contact should be sent to the address below.

The envelope should be clearly marked **Ref. CHEMELIL SUGAR COMPANY LTD/IE/2018**. Applications should be received not later than **7th December 2018**. Only shortlisted candidates will be contacted.

THE MANAGING DIRECTOR

CHEMELIL SUGAR COMPANY LIMITED

P.O. BOX 177 – 40107

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