



CHEMELIL SUGAR COMPANY LTD.

EXPRESSION OF INTEREST (EOI) FOR THE CSCL WEBSITE DESIGN, HOSTING & MAINTENANCE

Chemelil Sugar Company Limited (CSCL) is located along Awasi/Nandi hills road in Muhoroni sub-county in Kisumu County, about 50 kms East of Kisumu City. Chemelil is a state corporation, established in 1965 to produce mill white sugar. It has a total of 2,273 hectares of Nucleus land and is surrounded by Outgrowers farms with a total caneable land of approximately 21,406 hectares spread across Muhoroni, Nyando, Tinderet, Nandi South and Nandi East sub-counties.

Company stakeholders are Employees, Sugarcane Farmers, Cane Transporters, Contractors of various services, the Government including Ministries and agencies, Suppliers, Sugar & Molasses Buyers, Media and Members of the surrounding Local Communities.

CSCL invites Expression of Interest (EOI) to develop a Company Website. Your offer comprising of a creative proposal should include but not limited to the following scope.

1. Deliverables

Scope of the work for the Website design will include but not limited to the following:

- a) Design, develop, implement and maintain the Website;
- b) Should have a user-friendly interface to create, update, and upload content.
- c) Work with CSCL staff to study the requirements and develop design, functionality, and technical requirements.
- d) Should support dynamic display and update of contents in the relevant pages.
- e) The Website should have an e-governance related section accessible only to permanent employees on authentication. This section should provide facilities for: - downloading / uploading / online filling of forms, accessing circulars etc.
- f) Should have a site-search facility.
- g) Content management at the back-end should support hierarchical customizable access control structure.
- h) Provide tools for users to view, compare, chat and download relevant data/information.
- i) Provide social media platforms.
- j) Provide access permissions that enable users to access, modify and upload content.
- k) Train CSCL Staff on the Website and its maintenance.
- l) The content, images, source code of the Website, and intellectual rights will remain property of CSCL.
- m) The Website must be a secure Website, with description on how the Website is made secure.
- n) To have search engine optimization.
- o) Website with an aesthetic appeal.
- p) Should be compatible with all web browsers; and the design to support all platforms such as desktops, laptops, and mobile devices.
- q) Should have Staff portal, online Services, Contact forms, Survey forms, Customer feedback, real-time online Ads, link to YouTube,
- r) Should archive information.

- s) Provide hosting, maintenance and support of the Website. **N.B.** CSCL reserves right to seek separate hosting service provider.
- t) Presentation of tentative design, technique of development, proposed technology and project management;
- u) Develop a Website based on the latest technology available in the market.
- v) Completion of Website development and successful launch of facility within a desired one months, timeframe.
- w) To have RESTful API capability to integrate and be integrated with other third party websites and CMS, e.g. Contentful API, Confluence , Joomla!
- x) Bidders /ICT service providers should be registered and accredited by ICT Authority.

2. Competencies, Knowledge and Experience required

- a) Good information technology skills, with previous experience of Website development, maintenance, management, and editing.
- b) Expertise with content-management systems and latest trends and technology in Website content and social media.
- c) Ability to respond quickly to the maintenance requirement in the post commissioning.
- d) Ability to utilize the latest smart technologies for Website development (e.g. SPA like Angular 6 framework).

Interested Bidders should provide information demonstrating that they have the required qualifications and experience to provide the services.

The EOIs should also provide the following information:-

- a) Firm's profiles/brochures.
- b) Description of similar assignments undertaken and completed within the last five years.
- c) Availability of appropriate skills among staff.
- d) Legal and professional status of the Consultancy/firm.
- e) Official Documents, certificates of registration, certificate of incorporation VAT Registration and PIN Certificate.
- f) Valid Tax Compliance certificate.

3. Submission of the EOI

The EOI should be submitted on or before **10.00a.m. on Monday 19th November, 2018.**

Interested Bidders should submit their Expression of Interest in Plain sealed envelope clearly marked CSCL/EOI/ 2018-2019/01: **Expression Of Interest (Eoi) For The Csel Website Design, Hosting & Maintenance** and addressed to:

The Managing Director
Chemelil Sugar Company Limited,
P.O. Box 177 –40107,
Muhoroni, Kenya.
Mobile No. +254-0722209798
Tel: +254-20-2031883
 Email: quotations@chemsugar.co.ke, chemelil.md@gmail.com

Bidders **SHOULD** arrange to make a demo presentation of their product (Website) on site, at our Company Boardroom.

Our Vision: The Company of choice in the manufacturing of sugar and related products.

NB: Chemelil Sugar Company Limited is an Equal opportunity employer

A shortlist of qualified organizations for this service will be prepared based on the Expression of Interest submitted and the firms with the most appropriate qualifications and references will be selected.